

October 2020

To: All Participants in the National Elevator Industry Health Benefit Plan, I.U.E.C. and I.U.E.C. Locals

From: Robert O. Betts, Jr., Executive Director for the Board of Trustees

Re: Extension of the Special 14-Day Weekly Income Benefit: Quarantine on Account of Coronavirus Disease 2019 (COVID-19) through December 31, 2020

ANNOUNCEMENT

The National Elevator Industry Health Benefit Plan's Special 14-Day Weekly Income Benefit Coronavirus Disease 2019 (COVID-19) Quarantines and Isolations has been extended through December 31, 2020.

What is the Special 14-Day Weekly Income Benefit Coronavirus Disease (COVID-19) Quarantines and Isolations?

An Active Member may receive Weekly Income Benefits for the period the Active Member is unable to work due to **Quarantine, Self-Quarantine, or Isolation** (not to exceed 14-days). An Active Member is eligible for this weekly income benefit if:

- The Active Member is directed to **Quarantine** (as defined below) on account of COVID-19, or
- An Employer directs an Active Member to **Self-Quarantine** (as defined below) on account of COVID-19, or
- An Active Member reasonably believes he or she should **Self-Quarantine** because he or she has been exposed to COVID-19, or
- An Active Member, either voluntarily or as *compelled by federal, state, or local public health order*, enters into **Isolation** (as defined below) because there is a reasonable belief the Active Member has been infected by COVID-19 (e.g., shows certain symptoms of COVID-19 such as subjective or measured fever, cough, or difficulty breathing),

This Special Weekly Income Benefit is not subject to any waiting.

Are there any limitations to receiving the Special 14-Day Weekly Income Benefit Coronavirus Disease (COVID-19) Quarantines and Isolations?

Yes:

- An Active Member's **Quarantines, Self-Quarantine or Isolation** must begin by **December 31, 2020**.
- You are not eligible for this weekly income benefit if your **Quarantine, Self-Quarantine or Isolation** commences after the date of your termination from covered employment.

How do I apply for the Special 14-Day Weekly Income Benefit Coronavirus Disease (COVID-19) Quarantines and Isolations?

- An Active Member who Quarantines, Self-Quarantines or enters into Isolation on account of COVID-19 may apply for Weekly Income Benefits by submitting a Special 14-Day Weekly Income Benefit Form (COVID-19 Quarantine) (a fillable pdf). You do not need medical certification from your attending physician. The form is now available online at: www.neibenefits.org/members/health-plan/. Please note that while this form references only "Self-Quarantine," it applies to Quarantines, Self-Quarantines and Isolations on account of COVID-19.
- After completing the "Plan Member" section of this form, you should submit the form to the National Elevator Industry Health Benefit Plan. To expedite the processing of your application, it is recommended that you submit your completed form and email it to the Benefits Office; the Benefits Office has set up a special email address, weeklyincome@neibenefits.org, to receive these applications. You may also fax your application (1-610-557-4556) or mail it to the National Elevator Industry Health Benefit Plan, P.O. Box 476, Newtown Square, PA 19073-0476. The Benefits Office will follow up with your employer to confirm that you have self-quarantined on account of COVID-19.

What if I am diagnosed with COVID-19?

This Special 14-Day Weekly Income Benefit applies solely to Active Members who begin Quarantines, Self-Quarantines or enter into Isolation on account of COVID-19 by December 31, 2020. If you are diagnosed with COVID-19, you may still apply for the Plan's established Weekly Income Benefits. (See pages 63-64 of the National Elevator Industry Health Benefit Plan Summary Plan Description ("SPD").) Your attending physician would provide the Health Benefit Plan with such diagnosis by completing the Attending Physician's section of the applicable Weekly Income Benefit Form (Weekly Income Claim Forms are available online at: www.neibenefits.org/members/health-plan/.)

Glossary of Terms

Quarantine means the separation of a person or group of people reasonably believed to have been exposed to COVID-19 but not yet symptomatic, from others who have not been so exposed, to prevent the possible spread of COVID-19. **Self-Quarantine** occurs when a person or group of people choose to **Quarantine**, though not directed to do so, because they reasonably believe they have been exposed to COVID-19.

Isolation means the separation of a person or group of people known or reasonably believed to be infected with COVID-19 and potentially infectious from those who are not infected to prevent spread of COVID-19. Isolation for public health purposes may be voluntary or compelled by federal, state, or local public health order.